

FOOD AND NUTRITION PROCEDURES

Number	B-4
Reviewed	July 2009
Effective	July 2006
Page	1 of 1

Miami-Dade County Public Schools

Subject: SPECIAL MEALS FOR STUDENTS

For Action By: PRINCIPALS, FOOD SERVICE MANAGERS

Refer Questions to: FOOD SERVICE ADMINISTRATORS,
DEPARTMENT OF FOOD AND NUTRITION

Special meals may be provided for students as follows:

SCHEDULED DURING THE REGULAR MEAL PERIOD

Special meals such as the fifth grade lunches or senior breakfasts, etc., may be scheduled for students during the regular meal period. Extra foods, such as special main dishes or entrees, desserts, or salads, are to be paid for by students or those who order the extra food if the cost of the meal exceeds the established limit determined by the Department of Food and Nutrition. The meal must conform to the regular reimbursable pattern and should be counted as a breakfast/lunch served to students and adults.

If items not currently on bid are requested, the Food Service Manager must contact the Department of Food and Nutrition to order these items.

SCHEDULED OTHER THAN DURING THE REGULAR MEAL PERIOD OR AFTER SCHOOL HOURS

Special meals for students scheduled after regular meal periods are to be reported as a Special Function as described in Procedure I-1. All hours scheduled over and above the regularly scheduled labor hours are to be paid at a rate of time and a half and charges are to cover the total of all food and non-food costs.

Special meals for students are to be held no later than three (3) days prior to the last full school day.