

# FOOD AND NUTRITION PROCEDURES

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## Miami-Dade County Public Schools

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Subject: FOOD SERVICE EMPLOYEE TRAINING

For Action By: PRINCIPALS, FOOD SERVICE MANAGERS

Refer Questions to: FOOD SERVICE ADMINISTRATORS  
DEPARTMENT OF FOOD AND NUTRITION

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On-site training of food service employees should be conducted and documented by the Food Service Manager and/or Satellite Assistant. A record of the topics covered and the personnel in attendance should be kept on file. The Employee Training Roster (Attachment) may be utilized for the purpose of documenting that training was provided to the respective food service employee.

Any other documentation used for training should also be kept on file by the Food Service Manager and/or Satellite Assistant.

