

# FOOD AND NUTRITION PROCEDURES

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## Miami-Dade County Public Schools

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Subject: PROFESSIONAL ORGANIZATIONS

For Action By: PRINCIPALS, FOOD SERVICE MANAGERS

Refer Questions to: DEPARTMENT OF FOOD AND NUTRITION

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The School Nutrition Association, the Florida School Nutrition Association and Dade County School Food Service Association are professional organizations for school food service employees.

A. Purpose of organizations:

1. To promote interest in all development of high standards for school food service personnel.
2. To develop and maintain high standards for school food service programs and personnel and to improve and protect their status by securing proper legislation pertaining to these purposes
3. To aid in improving the public image of the school food service program.
4. To encourage courses in school food service and nutrition education and to encourage members and others to seek continued studies in school food service.
5. To foster mutual respect and understanding among association members.

B. Advantages of belonging to professional organizations.

1. Receive professional magazines (members of national and state organizations.)
2. Opportunity to attend local, state and national meetings.
3. A chance to share experiences and gain professional knowledge.

C. Professional recognition through certification.

1. Earn certification credits by attending activities approved by the American and Florida School Nutrition Associations.
2. Food service managers, assistants to the manager and satellite assistants who are certified through the School Nutrition Association are entitled to a salary supplement in the amount of \$75 per year.

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### PROFESSIONAL ORGANIZATIONS (continued)

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- D. Fees or dues are determined by each organization.
- E. If conferences sponsored by food service professional organizations are held during the work week the following must be submitted:
  - 1. Application for Leave must be approved by the principal and submitted with payroll reports by the school payroll clerk.
  - 2. Request for Travel Expense Reimbursement form [FM-1104](#) must be submitted if funds are allocated by the principal or the Department of Food and Nutrition to reimburse travel expenses. If funds are not allocated, expenses will be incurred by the food service employee.
- F. When funds are available the Department of Food and Nutrition may pay registration fees for specific conferences. In order to expedite payment to food service employees, copies of receipts should be forwarded to the Department of Food and Nutrition when the employee returns from the conference.